

**MINUTES OF A REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF LANGHAM
IN THE PROVINCE OF SASKATCHEWAN
HELD ON MONDAY, APRIL 4, 2011
AT 18:30 IN THE COUNCIL CHAMBERS**

PRESENT:

Mayor: Glen Thiessen

Councilor: Egon Vinding, Trevor Read, Ila Klassen, Gerry Chouinard,
Bev Panas

Administrator: Randy Sherstobitoff

Assistant
Administrator: Bev Dovell

Absent: Noelle Hubbard

Others: 3

**CALL
TO ORDER:**

A quorum being present, Mayor Glen Thiessen,
called the meeting to order at 18:30.

AGENDA:

T. Read: **THAT** we accept the agenda with the following
additions:
Contract Snow removal increase
090/2011 Water Shed Authority Contract
ATV Delegation

CARRIED

MINUTES:

1) **Regular Council Meeting of March 21, 2011**

091/2011 B. Panas: **THAT** the minutes of the March 21, 2011
Regular Council meeting be approved as presented.

CARRIED

DELEGATIONS:

- 1) **6:45 Kyle Chudyk, Menno Zacharias, Steven Rosenfeldt**
RE: Sports Grounds-ATV Mud Bogs

Kyle Chudyk, Menno Zacharias and Steven Rosenfeldt appeared before Council to discuss Langham Sports Grounds, Mud Bog location. Topics of discussion included:
Want permission to do
Need insurance from the town
Need waiver forms
Site to be West of Soccer pitch up to the Volleyball pit
Town employees and equipment usage about 20-30 hours of time
First Responders, Fire Department on site
Put up temporary fencing
Charge an entry fee for the park
Need to get bleachers

Council thanked Mr. Chudyk, Mr. Zacharias and Mr. Rosenfeldt for their presentation and they will be notified of their decision.

CORRESPONDENCE:**092/2011**

E. Vinding: **THAT** the following correspondence, having been read, be filed:

- 1) **FCM**
RE: FCM News of March 14, 18, 21, 25, 28
: Budget Information/Analysis from Ottawa
: Partners for Economic Development
: Canada's Water Quality
: Annual Conference
: Election 2011 website
- 2) **Prairie Central Sport-Culture-Recreation Assoc.**
RE: March 17 News Update
: Host High Five/Fundamental Movement Workshop
- 3) **Municipal Potash Tax Sharing**
RE: Estimated funding for 2011
- 4) **Hudson Bay Route Association**
RE: Membership request

- 5) **Tourism Saskatchewan**
RE: Industry Matters March Newsletter
: Here and There News for March
- 6) **West Central Tourism**
RE: Advertising in magazine
- 7) **SUMA**
RE: Provincial Budget News Release
: Sask. Advantage Housing Plan
- 8) **SIGA**
RE: Sask. Infrastructure Growth Initiative – Recreation
Pilot Program
- 9) **Earth Day Canada**
RE: Hometown Heroes Deadline April 22
- 10) **Sask. Ministry of Municipal Affairs**
RE: 2011 Potential Education Mill Rates
: Gas Tax Gazette for March
- 11) **SAMA**
RE: Annual Meeting April 14 in Regina
: Resolutions for meeting
- 12) **Katherine Finn**
RE: Fortune Minerals letter
- 13) **Herb and Maureen West**
RE: Fortune Minerals
- 14) **BioForest Technologies**
RE: Dutch Elm Disease surveillance
- 15) **Canada Post**
RE: Community Literacy Awards nominate before June 3
- 16) **Myron**
RE: Promotional items for sale

CARRIED

**PAYMENT OF
ACCOUNTS:**

- 1) **List of Accounts for Approval**
Batch: 2011-00021 to 2011-00024 & Payroll

093/2011 T. Read: **THAT** the accounts presented, except for cheque # 26564 to Read Automotive, being identified on the List of Accounts for approval, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

Councilor T. Read declared pecuniary interest in the next item of business and retired from Council Chambers.

094/2011 G. Chouinard: **THAT** the Read Automotive account being identified as cheque number # 26564 be approved for payment.

CARRIED

Councilor T. Read returned to Council Chambers

**PORTFOLIO
REPORTS:**

- 1) **Human Resources, Finance and Budget Portfolio**
Mayor G. Thiessen presented a verbal report
RE: Borden Hospital Foundation legal proceedings
: Street Repairs in Budget
: Insurance costs for buildings
- 2) **Protective Services Portfolio**
Councilor G. Chouinard presented a verbal report
RE: Bylaw Enforcement Mail out
- 3) **Water, Public & Environmental Health Portfolio**
Councilor I. Klassen presented a verbal report
RE: Fortune Minerals
: Menno Industries Load Count
: Loraas Disposal Open House in May

- 4) **Economic Development and Tourism Portfolio**
Councilor E. Vinding presented a verbal report
RE: Motel construction on schedule
: Vacant Buildings
: Annex land west side of town
- 5) **Parks, Recreation & Culture Portfolio**
Councilor B. Panas presented a verbal report
RE: Craft Sale
: Handicap signs beside Rink/Museum

**STAFF
REPORTS:**

- 1) **Administration Report**
A report of town office activities and recommendations was presented.
- 2) **Water Treatment Plant Summary**
A written report of Water Treatment Plant readings for the month of March 2011 was presented.
- 3) **Bylaw Enforcement Officer Report**
A written report of the Bylaw Officers activities to March, 2011 was presented.

095/2011 T. Read: **THAT** the staff reports be received as information and filed.

CARRIED

**OLD
BUSINESS:**

Councilor T. Read requested a recorded vote on the next item of Business.

- 1) **Training, Education & Convention Attendance**
RE: Policy 510-TEC-001

096/2011 G. Chouinard: **THAT** the Town of Langham adopt Policy 510-TEC-001 regarding Training, Education & Convention Attendance.

Vote

G. Thiessen – Nay	I. Klassen – Nay
T. Reid – Nay	B. Panas – Nay
G. Chouinard – Yes	E. Vinding – Yes

DEFEATED

- 2) **Affinity Community Hall**
RE: Key Deposit

097/2011 B. Panas: **THAT** Administration implement a Hall Key usage and return agreement form for persons who take a Hall key out to ensures a timely return of the key; and **THAT** if the keys are not returned 5 days after the rental, a \$50 fee will be charged to the Renter.

CARRIED

**NEW
BUSINESS:**

- 1) **Town Office Caretaking**
RE: Tender

098/2011 G. Chouinard: **THAT** Anita Shanahan be hired as caretaker for the Town Office; and **THAT** she be paid at the rate of Three hundred & fifty dollars (\$350.00) per month effective April 1; and **THAT** she purchase a bond and provide a criminal record check.

CARRIED

- 2) **Kyle Chudyk**
RE: Sports Grounds – ATV Mud Bogs

099/2011 T. Read: **THAT** the Town allow the ATV Mud Bog organization to run an event at the sports grounds subject to the following conditions:
Insurance is provided
Fencing is placed around the area
Town to supply 20 hour of labor and machinery
Vehicle parking so no ATV used on town streets

CARRIED

- 3) **4-H Club**
RE: Sports Grounds – Riding Ring

100/2011 T. Read: **THAT** the Town of Langham budget One thousand dollars (\$1,000.) for improvements to the sports grounds for a Riding Ring; and
THAT the Riding Club pay a ten dollar (\$10.) user fee per member each year to the town.

CARRIED

- 4) **SREDA**
RE: Community Trade Mission in May

101/2011 E. Vinding: **THAT** the Town of Langham submit councilor G. Chouinard’s name to represent the Town on the trade mission to Manitoba May 2 to 5, 2011.

CARRIED

- 5) **RCMP-Warman Detachment**
RE: Policing Priorities

102/2011 T. Read: **THAT** the Town of Langham agree with the priorities of the Warman detachment of the RCMP for the 2011-12 year which include: Youth, Traffic and Crime Reduction; and
THAT the Administrator and Mayor sign the document and returned to the RCMP Warman detachment.

CARRIED

OTHER:

- Contracted Snow Removal**
RE: Water Shed Authority - Drainage

103/2011 G. Chouinard: **THAT** the Town increase the Budget for contract Snow removal to Forty thousand dollars (\$40,000.) to provide drainage for spring runoff; and

THAT we sign the agreement with the Saskatchewan Water Shed Authority which provides a matching grant up To Eighteen thousand, nine hundred sixty dollars (\$ 18,960.) to help with emergency flood damage reduction; and

THAT the Administrator act on behalf of the town in this matter.

CARRIED

ADJOURNMENT:

104/2011

G. Chouinard: **THAT** this meeting be adjourned, the time being 21:40.

CARRIED

MAYOR

ADMINISTRATOR

**MINUTES OF A REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF LANGHAM
IN THE PROVINCE OF SASKATCHEWAN
HELD ON MONDAY, APRIL 18, 2011
AT 18:30 IN THE COUNCIL CHAMBERS**

PRESENT:

Mayor: Glen Thiessen
Councilor: Egon Vinding, Trevor Read, Noelle Hubbard, Bev Panas
Administrator: Randy Sherstobitoff
Absent: Ila Klassen, Gerry Chouinard, Bev Dovell
Others: 4

**CALL
TO ORDER:**

A quorum being present, Mayor Glen Thiessen,
called the meeting to order at 18:45.

AGENDA:

105/2011 T. Read: **THAT** the agenda be adopted as presented.

CARRIED

MINUTES:

2) **Regular Council Meeting of April 4, 2011**
106/2011 T. Read: **THAT** the minutes of the April 4, 2011 Regular
Council meeting be approved as presented.

CARRIED

DELEGATIONS:

- 1) **6:50 Katherine Finn, Kris Moffat, Lyle Orchard**
RE: Fortune Minerals Project

Katherine Finn, Kris Moffat, Lyle Orchard appeared before Council to discuss the Fortune Minerals Project. Topics of discussion included:

- Concerns regarding air pollution
- Concerns regarding residue storage
- Concerns regarding water aquifer levels
- Next concerned citizens meeting on May 4, 2011

Council thanked Ms. Finn, Mr. Moffat & Mr. Orchard for appearing and expressing their views regarding the said proposed project and assured the attendees that the presented information would be included in any review of the project that the Town may conduct.

CORRESPONDENCE:**107/2011**

N. Hubbard: **THAT** the following correspondence, having been read, be filed:

- 1) **FCM**
RE: FCM News of April 4, April 5
: Election 2011 website
- 2) **Prairie Central District-Sport-Culture-Recreation Assoc.**
RE: April Newsletter
- 3) **Saskatchewan Housing Corp.**
RE: Housing Development Summit-April 19-21-Saskatoon
- 4) **Sask. Workers Compensation Board**
RE: Annual General Meeting-Saskatoon-May 17
: Spring Newsletter
- 5) **Tourism Saskatchewan**
RE: Industry Matters News - April 4 and 7
- 6) **Saskatoon Regional Economic Development Authority**
RE: Membership renewal
: 2010-2013 Strategic Plan Booklet
: Video clips of Town's in area available

- 7) **Sask. Ministry of Tourism, Parks, Culture & Sport**
RE: Downtown Revitalization Program
June 14 deadline
- 8) **Minister of Corrections, Public Safety & Policing**
RE: April bulletin Building Standards
- 9) **LED Roadway Lighting**
RE: Items to purchase
- 10) **Sawyer's Trees & Landscaping**
RE: Spring Newsletter
- 11) **Municipal Affairs**
RE: April Newsletter
- 12) **Myron**
RE: Pocket Diary purchase
- 13) **Statistics Canada**
RE: Census Information

CARRIED

**FINANCIAL
STATEMENTS:**

- 1) **Bank Reconciliation to March 31, 2011**
108/2011 T. Read: **THAT** the Bank Reconciliation to
March 31, 2011 be approved as presented.
- 2) **Statement of Financial Activities to March, 2011**
109/2011 E. Vinding: **THAT** the Statement of Financial Activities
to March, 2011 be approved as presented.

CARRIED

CARRIED

**PAYMENT OF
ACCOUNTS:**

- 1) **List of Accounts for Approval**
Batch: Payroll & Batch #2011-00026
- 110/2011** B. Panas: **THAT** the accounts presented, being identified on the List of Accounts for approval, attached here to and forming part of these minutes, be approved for payment.

CARRIED

**PORTFOLIO
REPORTS:**

- 1) **Human Resources, Finance and Budget Portfolio**
Mayor G. Thiessen presented a verbal report
RE: 2011 Operating & Capital Budgets Planning
underway
- 2) **Planning, Lands & Property Taxation Portfolio**
Councilor T. Read presented a verbal report
RE: 2011 Tax Planning underway
- 3) **Parks, Recreation & Culture Portfolio**
Councilor B. Panas presented a verbal report
RE: Easter Craft Sale
: Power pole plants ordered
- 4) **Water, Public & Environmental Health Portfolio**
Mayor G. Thiessen presented a verbal report
RE: Menno Industries Load Count
- 5) **Transportation, Infrastructure & Buildings Portfolio**
Mayor G. Thiessen presented a verbal report
RE: Sidewalk Replacement / Repair program

**STAFF
REPORTS:**

- 1) **Administration Report**
A written report of the Fortune Minerals Project was presented.
- 2) **Recreation Director's Report**

A report of Recreation Department activities and recommendations was presented.

- 3) **Foreman's Report**
A written report of Public Works Department activities for March was presented.
- 4) **Transfer Station User Report**
A written report of Transfer Station User activities for March, 2011 was presented.

111/2011 T. Read: **THAT** the reports be received as information and filed.

CARRIED

**OLD
BUSINESS:**

- 1) **Soccer Field**
RE: Portable Bathroom Facility Funding

112/2011 T. Read: **THAT** the Town of Langham provide up to fifty percent (50%) of the 2010 funding for portable bathroom facilities at the Langham Soccer Field for the 2011 portable bathroom facilities at the Langham Soccer Field; and **THAT** the Langham Minor Soccer Committee be informed that beginning in 2012 the entire responsibility for the bathroom facilities at the Langham Soccer Field will rest with the Langham Minor Soccer Committee.

CARRIED

- 2) **Staff Appreciation Barbeque**
RE: Funding

113/2011 N. Hubbard: **THAT** the Town of Langham provide up to three hundred dollars (\$300.00) for food and beverages for the staff appreciation barbeque to be held in May 2011.

CARRIED

**NEW
BUSINESS:**

- 1) **Facility Rental Grant Request**
RE: 2011 Terry Fox Run

114/2011 T. Read: **THAT** the following facility rental grant request be confirmed in the amount of one hundred dollars (\$100.00);
for the 2011 Terry Fox Run at the Affinity Community Hall on September 18, 2011.

CARRIED

- 2) **2011 School Tax Mill Rate**
RE: Adoption

115/2011 N. Hubbard: **THAT** the Town of Langham approve the Provincial School Mill Rate as presented in the notice of April 7, 2011, from the Ministry of Education; and **THAT** the said mill rates be applied on 2011 confirmed assessment values for the purpose of producing 2011 School Property Taxes.

CARRIED

- 3) **Langham Housing Authority Board**
RE: Resignation of Jane Stuart

116/2011 T. Read: **THAT** the resignation of Jane Stuart from the Langham Housing Authority Board be accepted with regrets.

CARRIED

- 4) **Sewer Lift Station #1 Project**
RE: Contract #2 Award

117/2011 T. Read: **THAT** Sewer Lift Station #1, Contract 2 be awarded to VCM Construction for the tendered price of nine hundred sixty eight thousand, three hundred eight dollars (\$968,308.); and **THAT** the Administrator be authorized to act on behalf of the Town for the said project.

CARRIED

- 5) **Sewer Lift Station #1 Project**
RE: Property Acquisition

118/2011

T. Read: **THAT** the Town of Langham enter into an agreement with Overpass Farms Inc. for the acquisition of the property on which the Sewer Lift #1 Project will be located; and
THAT the Mayor and the Administrator be authorized to act on behalf of the Town for the said item of business.

CARRIED

- 6) **Community Event Permit Request**
RE: Langham Days Sports Grounds

119/2011

B. Panas: **THAT** the issuance of a Community Event Permit to the Langham Culture, Parks & Recreation Board for a slow pitch ball tournament at the Langham Sports Grounds be approved:

- Saturday, June 25, 2011 – 11:00 to 23:00
- Sunday, June 26, 2011 – 12:00 to 20:00

and;

THAT the permission is subject to the following security measures being in place:

- 1) A phone or cellular phone be on site to facilitate contact with the R.C.M.P. should such become necessary.
- 2) Some form of adult (over 19) supervision to insure that:
 - No liquor leaves the building or confines of said property.
 - No liquor is consumed by minors.

CARRIED

- 7) **Langham Days Street Dance**
RE: Permission to hold June 25, 2011

120/2011

E. Vinding: **THAT** the following roads be closed to vehicular traffic on June 25, 2011, from 19:00 to 24:00 to allow for a Langham Days Street Dance:

- The most easterly two hundred (200) feet of the two hundred (200) block of Main Street East; and

THAT the foreman be instructed to barricade the said streets for the said time; and

THAT the RCMP and the Bylaw Officer be notified of said closure; and

THAT a Community Event Permit for Shyster's Tavern for the above noted time and place be approved subject to the following security measures being in place:

- 1) a clearly designated area complete with suitable signage is established.
- 2) a phone or cellular phone be on site to facilitate contact with the RCMP should such become necessary.
- 3) Some form of adult (over 19) supervision to ensure that:
 - no alcohol leaves the designated area, building, or confines of said property.
 - no alcohol is consumed by minors.

CARRIED

ADJOURNMENT:

121/2011

B. Panas: **THAT** this meeting be adjourned, the time being 20:55.

CARRIED

MAYOR

ADMINISTRATOR