

**MINUTES OF A REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF LANGHAM
IN THE PROVINCE OF SASKATCHEWAN
HELD ON MONDAY, AUGUST 15, 2011
AT 18:30 IN THE COUNCIL CHAMBERS**

PRESENT:

Mayor: Glen Thiessen

Councilor: Trevor Read, Noelle Hubbard, Bev Panas,
Gerry Chouinard, Ila Klassen

Administrator: Randy Sherstobitoff

Assistant
Administrator: Bev Dovell

Absent: Egon Vinding

**CALL
TO ORDER:**

A quorum being present, Mayor Glen Thiessen called the meeting to order at 18:30.

AGENDA:

215/2011 T. Read: **THAT** we accept the agenda as presented.

CARRIED

MINUTES:

1) **Regular Council Meeting of July 18, 2011**

216/2011 G. Chouinard: **THAT** the minutes of the July 18, 2011 regular Council meeting be approved as presented.

CARRIED

2) **Public Hearing Minutes**

217/211

G. Chouinard: **THAT** we accept the minutes of the Public Hearing held July 18, 2011.

CARRIED

CORRESPONDENCE:

218/2011

N. Hubbard: **THAT** the following correspondence, having been read, be filed:

1)

FCM

RE: FCM News of July 29, August 3 & 4

2)

Tourism Saskatchewan

RE: Here and There Newsletter July, 2011

3)

Langham Fire Department

RE: Thank you from Alex Kiepen

4)

Government of Saskatchewan

RE: Gas Tax Funds 2010-2011 Installment 2
Gas Tax Funds 2011-2012 Installment 1

5)

Drainage Main Street West

RE: Thank you from Jack Yerex

6)

City of Saskatoon

RE: North Saskatoon Mutual Aid Emergency Measures
Organization Agreement

7)

STARS (Shock Trauma Rescue Society)

RE: Meeting with Emergency Staff

8)

Saskatchewan Emergency Planners

RE: Summer Newsletter

- 9) **Public Health Services**
RE: West Nile Risk Summary July 15, 22, 29
and August 5

- 10) **North Central Transportation Planning Committee**
RE: June 29, 2011 Meeting Minutes
: Municipal Support Programs offered
: Area Transportation Planning Committee

- 11) **Head Start on a Home**
RE: Provincial Housing Program

- 12) **UHCP (Urban Highway Connector Program)**
RE: Conference call summary, July 2011

- 13) **New Horizons for Seniors Program**
RE: Accessibility Fund

- 14) **Saskatchewan Waste Reduction Council**
RE: Conference September 2011

- 15) **Municipal Asset Management Workshop**
RE: Conference in October 2011

- 16) **GeoScapes**
RE: Asphalt Services provided

CARRIED

**FINANCIAL
STATEMENTS:**

- 1) **Bank Reconciliation to July 31, 2011**

219/2011 G. Chouinard: **THAT** the Bank Reconciliation to
July 31, 2011, be approved as presented.

CARRIED

- 2) **Statement of Financial Activities to July 31, 2011**

220/2011 T. Read: **THAT** the Statement of Financial Activities
to July 31, 2011 be approved as presented.

CARRIED

3) **RBC Dominion Securities Statement**

221/2011

G. Chouinard: **THAT** we accept the statement of funds from RBC Dominion Securities to July 29, 2011.

CARRIED

PAYMENT OF ACCOUNTS:

1)

List of Accounts for Approval

Batch: 2011-0048 to 2011-0050 & Payroll

222/2011

T. Read: **THAT** the accounts presented, except for cheque # 26960 to Read Automotive, being identified on the List of Accounts for approval, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

Councilor T. Read declared a pecuniary interest in the next item of business and retired from Council Chambers.

223/2011

N. Hubbard: **THAT** the Read Automotive account being identified as cheque number #26960 be approved for payment.

CARRIED

Councilor T. Read returned to Council Chambers.

PORTFOLIO REPORTS:

1)

Human Resources, Finance and Budget Portfolio

Mayor G. Thiessen presented a verbal report

RE: Recreation Director Job Duties
Church Sign Location
Borden Hospital Foundation

2)

Parks, Recreation & Culture Portfolio

Councilor B. Panas presented a verbal report

RE: Weed Spraying
Passport to Langham
Langham in Bloom

- 3) **Protective Services Portfolio**
Councilor G. Chouinard presented a verbal report
RE: Bylaw Enforcement Officer
ATV Bylaw Enforcement

- 4) **Water, Public & Environmental Health Portfolio**
Councilor I. Klassen presented a verbal report
RE: Menno Industries Loads
Curbside Recycling

- 5) **Transportation, Infrastructure & Buildings Portfolio**
Mayor G. Thiessen presented a verbal report
RE: Warman Homes Projects
1976 Fire Truck conversion to two (2) wheel drive
Sidewalk repairs
Shop Yard repairs

**STAFF
REPORTS:**

- 1) **Administration Report**
A verbal report of Office activities and a Building permit update was presented.

- 2) **Transfer Station User Report**
A written report of Transfer Station User activities for July, 2011 was presented.

- 3) **Water Treatment Plant Summary**
A written report of Water Treatment Plant readings for the month of July, 2011 was presented.

- 4) **Recreation Director's Report**
A written report regarding Passport to Langham was presented.

- 5) **RCMP Report**
A written report of incidents from April to June 2011 was presented.

- 6) **Foreman's Report**
A written report of Public Works activities for July 2011 was presented.

- 7) **Bylaw Enforcement Officer Report**
A written report of the Bylaw Officers' activities for July, 2011 was presented.

224/2011 T. Read: **THAT** the reports be received as information and filed.

CARRIED

**OLD
BUSINESS:**

- 1) **Hiring of New Recreation Director**

225/20112 T. Read: **THAT** the Town of Langham place advertisements for a new Recreation Director to start as soon as a suitable candidate can be found.

CARRIED

- 2) **Discretionary Use Application**
RE: 302 First Street East

226/2011 N. Hubbard: **WHEREAS** a public meeting to hear submissions regarding the proposed semi-detached residence at 302 First Street East, was held on July 18, 2011; and

WHEREAS no objections to the proposed semi-detached residence were received at the said meeting:

THEREFORE BE IT RESOLVED THAT the Town approve the construction of a semi-detached building by Gossen Cabinet Works in a R1 Residential Zone at 302 First Street East; and

THAT the Administrator act on behalf of the Town in providing the proper paperwork required for construction of the said building.

CARRIED

**NEW
BUSINESS:**

- 1) **Community Events Permit**
RE: Fall Classic Slow Pitch Tournament

227/2011

N. Hubbard: **THAT** the issuance of a Community Event Permit to the Langham Culture, Parks & Recreation Board for a slow pitch tournament at the Langham Sports Grounds be approved:

Saturday, September 10, 2011 11 am to 11 pm
Sunday, September 11, 2011 12 noon to 7 pm
and;

THAT permission is subject to the following security measures being in place:

- 1) A phone or cell phone be on site to allow contact with the RCMP should the need arise.
- 2) Adult (over 19) supervision to insure that:
 - No liquor leaves the building or confines of said property.
 - No liquor is consumed by minors.

CARRIED

- 2) **Equipment Lease**
RE: Mini Excavator Rental Usage to Lease

228/2011

T. Read: **THAT** the Town enter into an agreement with Bobcat of Saskatoon to transfer fees from the rental of the Mini Excavator into a lease of another piece of equipment; and;

THAT Councilor Read will talk with Bobcat of Saskatoon to put together a package that will be brought back to a future council meeting.

CARRIED

- 1) **Hall Rental Grant Request**
RE: November Trade Show/Craft Sale

229/2011

C. Chouinard: **THAT** the Town approve a One Hundred dollar (\$100.) grant for the Hall rental November 19, 2011 for a community Trade Show/Craft Sale submitted by Joyce Weiget who will be in charge of the event.

CARRIED

- 4) **Traffic Ticket Refund**
RE: Parking Fine

230/2011 G. Chouinard: **THAT** the Town of Langham refund the parking ticket fee paid by Sara Watson in the amount of One Hundred Fifty dollars (\$150.)

CARRIED

- 5) **Langham Curling Club**
RE: Furnace Replacement

231/2011 N. Hubbard: **THAT** the Langham Curling Club be asked to attend the next regular council meeting to discuss their intentions on replacing the old furnaces that are in need of replacement; and

THAT they give Council an update as to the mechanical equipment repair needs of the building in the next few years and the plan on how this will be financed.

CARRIED

- 6) **Tax Abatement**
RE: Town Land on Railway Street

232/2011 T. Read: **THAT** the Town of Langham abate taxes at 204 Railway Street, in the amount of One Thousand Four Hundred Twenty Three Dollars (\$1423.00) as follows:

Lot 8, 9, 10 Block 3 Plan G289

Municipal Tax \$1,190.00

School Tax \$ 233.00

2011 Taxable Assessment 24,500.

and;

THAT a letter be sent to the Prairie Spirit School Division informing them of the tax reduction.

CARRIED

7) **2009 Financial Statement**

RE: Acceptance

233/2011

T. Read: **THAT** the Town of Langham accept the 2009 Financial Statement as received from Auditor Breen & Associates Chartered Accountants.

CARRIED

8) **Resignation of Council Member**

RE: Egon Vinding

234/2011

N. Hubbard: **THAT** we accept the resignation of Council member Egon Vinding with regrets and wish him all the best in the future.

CARRIED

9) **By-Election**

RE: October 19, 2011

235/2011

N. Hubbard: **THAT** we set the date for a By-Election to fill the vacant position on Council as Wednesday, October 19, 2011; and

THAT the Administrator be authorized to complete the necessary requirements of The Local Government Election Act to proceed with filling the position.

CARRIED

10) **Park Avenue Utility Extension Project**

RE: 320 Park Avenue South

236/2011

T. Read: **THAT** the Town enter into a repayment agreement with Simarjet Singh (101186065 Saskatchewan Ltd.) of 320 Park Avenue South Roll # 510-000, Block J, Plan 101768047 for the construction of a sewer & water service to the Motel with the fee of Twenty Thousand Dollars (\$20,000.) to be paid immediately with the remainder to be paid by

December 31, 2011 or all outstanding balances of the project will be added to and form part of the taxes; and

THAT a 10% penalty will be added to all outstanding tax on January 1, each year; and

THAT the Administrator have the agreement assessed by Mathiason, Valkenburg & Polishchuk for their legal advice; and

THAT the Administrator be authorized to act on behalf of the Town for the said item of business.

CARRIED

237/2011

Park Avenue Utility Extension

RE: Contractor fees

G. Chouinard: **THAT** the Town pay Town and Country Contracting up to Thirty Thousand dollars (\$30,000.) due and payable upon contractors' proof that construction has been started at 320 Park Avenue South.

CARRIED

ADJOURNMENT:

238/2011

T. Read: **THAT** this meeting be adjourned, the time being 20:20

CARRIED

MAYOR

ADMINISTRATOR